

CHASE EXCLUSIVES™

**BETTER
RATES**
**MORE
REWARDS**
**BIGGER
DISCOUNTS**

SPECIAL BENEFITS JUST FOR BEING A

CHASE CHECKING CUSTOMER

TALK TO A BANKER TODAY OR
VISIT CHASE.COM/EXCLUSIVES

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JPMorgan Chase Bank, N.A. Member FDIC.

INTRODUCING

CHASE EXCLUSIVES™

**BETTER
RATES**
**MORE
REWARDS**
**BIGGER
DISCOUNTS**

SPECIAL BENEFITS JUST FOR BEING A

CHASE CHECKING CUSTOMER

TALK TO A BANKER TODAY OR

11/22/10

DATE		DEPOSIT TICKET	
		DOLLARS	CENTS
CURRENCY		2515	33
COIN			
CHECKS		LIST EACH SEPARATELY	
1			
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19			
20			
DEPOSIT PREPARED BY <i>SM</i>			
DEPOSIT VERIFIED BY <i>NIA</i>			
PRINT NAME <i>Serenity Marshall</i>			
DEPOSIT BAG # 127602944			
TOTAL 2515		33	
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.			
ITEMS		TOTAL 1	
<small>TO REORDER CALL 1-888-730-5451 AND REFERENCE ORDER #ZBYV1304</small>			
ORDERS AND OTHER ITEMS ARE REFERRED TO THE TRADE FOR COLLECTION. THE TRADE ARE APPROPRIATE COLLECTION METHODS FOR IMMEDIATE WITHDRAWAL.			
DEPOSIT TICKET			

\$ 2515.33

11/16/10 10:56 2010 214
77717051510

11/22/10

DEPOSIT TICKET		
	DOLLARS	CENTS
CURRENCY	2515	
COIN		33
CHECKS	LIST EACH SEPARATELY	
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DEPOSIT PREPARED BY <i>SM</i>		
DEPOSIT VERIFIED BY <i>NIA</i>		
PRINT NAME <i>Serenity Marshall</i>		
DEPOSIT BAG # 127602944		
TOTAL 2515		33
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.		
ITEMS		TOTAL
1		2515
<small>TO REORDER CALL 1-888-704-445 AND REFERENCE ORDER #2YB11304</small>		
DEPOSIT TICKET		

111649 1560201022 7771P051511

Cash Management Log
DAY- Friday DATE - 11/19/10

SAFE COUNT

NAME	OPEN:	MID 1:		MID 2:		MID 3:		CLOSE:		
SAFE COUNT	START	END	START	END	START	END	START	END	START	END
TIME	2pm	7:00pm								
\$0.01	88	15								
\$0.05	14	14								
\$0.10	50	10								
\$0.25	310	180								
\$1.00	310	153								
\$2.00	185	0								
\$5.00	5	500								
\$10.00	120	30								
\$20.00	20	900								
OTHER \$'s	20	0								
Total Change Fund	0	1742								
# Tills/Total \$	(8)	4000								
# Till Drops	0	0								
Cust. Recov. Cert.	18	15								
P-Card	(Y/N)	(N)	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
# Tip Bags	0	0								
Comments:										

Report Store Operating Funds

Signature: _____ \$ Amount Entered: _____

Attach validated deposit slip/courier slip and deposit bag receipt to this sheet

DEPOSIT INFORMATION

Deposit Prep		Deposit to Bank	
Cash Controller	Preparing Deposit:	Taken By Cash Controller:	
Start Time:		Date to Bank:	
Deposit Bag #:		Time to Bank:	
Deposit Witness:		Banking Witness:	
Deposit \$:		Bank Validated \$:	
Completion Time:		Bank Validation Time:	
Change Order \$:		Change \$ Received:	
Comments:		Comments:	

*Deposit Witness confirms that cc initials, completion time, deposit slip amount and sealed deposit bag # are accurately recorded in Deposit Prep section.

**Banking Witness confirms that the cc initials, date and time of cc departure to bank and sealed bag # are accurate and recorded in the Deposit to Bank section.

PARTNER TILL AUDIT #1

Store Manager:	
Date:	
Partner Name:	
Register ID	
Over/Short \$:	
Comments:	

PARTNER TILL AUDIT #2

Store Manager:	
Date:	
Partner Name:	
Register ID	
Over/Short \$:	
Comments:	

PARTNER TILL AUDIT #3

Store Manager:	
Date:	
Partner Name:	
Register ID	
Over/Short \$:	
Comments:	

PARTNER TIP DROP LOG

PARTNER #	INITIALS	DROP BAG #	WITNESS (mandatory)	TIME
1609344	BJ	33580291	WB	8:30pm

PARTNER TIP REMOVAL (weekly)

PARTNER #:	INITIALS:	TIME:
CC/WITNESS (mandatory):		
DROP BAG #S:		

DM VERIFICATIONDM Signature: _____ Date Reviewed: _____
Comments: _____

*Witness on tip drop removals must be the scheduled cash controller.

STARBUCKS COFFEE COMPANY DEPOSIT RECORD GRAND TOTAL: \$ 2852.39
DO NOT DISCARD UPON REMOVAL LOG WITH VALIDATED RECEIPT.
STAPLE TO CHSH MANAGEMENT LOG DATE: 11/22/10

127602945

Cash Management Log

DAY- _____ DATE - _____ / _____

SAFE COUNT

Report Store Operating Funds

Signature: _____ \$ Amount Entered: _____

Attach validated deposit slip/courier slip and deposit bag receipt to this sheet

DEPOSIT INFORMATION

DEPOSIT INFORMATION	
Deposit Prep	Deposit to Bank
Cash Controller	Taken By Cash Controller:
Preparing Deposit:	Date to Bank:
Start Time:	Time to Bank:
Deposit Bag #:	Deposit Bag #:
Deposit Witness:	Banking Witness:
Deposit \$:	Bank Validated \$:
Completion Time:	Bank Validation Time:
Change Order \$:	Change \$ Received:
Comments:	Comments:

*Deposit Witness confirms that cc initials, completion time, deposit slip amount and sealed deposit bag # are accurately recorded in Deposit Prep section.

****Banking Witness confirms that the cc initials, date and time of cc departure to bank and sealed bag # are accurate and recorded in the Deposit to Bank section.**

PARTNER TILL AUDIT #1

Store Manager:	
Date:	
Partner Name:	
Register ID	
Over/Short \$:	
Comments:	

PARTNER TILL AUDIT #3

PARTNER TILL AUDIT #2	
Store Manager:	
Date:	
Partner Name:	
Register ID	
Over/Short \$:	
Comments:	

BARTAVER TILL AUDIT #2

PARTNER TILL AUDIT #3	
Store Manager:	
Date:	
Partner Name:	
Register ID:	
Over/Short \$:	
Comments:	

PARTNER TIP DROP LOG

PARTNER #	INITIALS	DROP BAG #	WITNESS (mandatory)	TIME
65304173	dw	37580292	0	743

PARTNER TIP REMOVAL (weekly)

PARTNER/HF REMOVAL (weekly)	
PARTNER #	INITIALS
CO-WITNESS (mandatory)	TIME

DM VERIFICATION

"DM Signature"

EDUCATION

SW 3910

*Witness on tip drop removals must be the scheduled cash controller.

Cash Management Log

STORE COMMUNICATIONS

DAY -

DATE -

REGISTER 1 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 1 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 2 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 2 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 3 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 3 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 4 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 4 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

Cash Management Log

DAY- _____ DATE - _____ / _____ / _____

SAFE COUNT

NAME	OPEN:		MID 1:		MID 2:		MID 3:		CLOSE:	
	START	END	START	END	START	END	START	END	START	END
SAFE COUNT										
TIME										
\$0.01										
\$0.05										
\$0.10										
\$0.25										
\$1.00										
\$2.00										
\$5.00										
\$10.00										
\$20.00										
OTHER \$'s										
Total Change Fund										
# Tills/Total \$										
# Till Drops										
Cust. Recov. Cert.										
P-Card	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
# Tip Bags										
Comments:										

Report Store Operating Funds

Signature: _____ \$ Amount Entered: _____

Attach validated deposit slip/courier slip and deposit bag receipt to this sheet

DEPOSIT INFORMATION

Deposit Prep		Deposit to Bank	
Cash Controller	Preparing Deposit:	Taken By Cash Controller:	Date to Bank:
Start Time:		Time to Bank:	
Deposit Bag #:		Deposit Bag #:	
Deposit Witness		Banking Witness	
Deposit \$:		Bank Validated \$:	
Completion Time:		Bank Validation Time:	
Change Order \$:		Change \$ Received:	
Comments:		Comments:	

*Deposit Witness confirms that cc initials, completion time, deposit slip amount and sealed deposit bag # are accurately recorded in Deposit Prep section.

**Banking Witness confirms that the cc initials, date and time of cc departure to bank and sealed bag # are accurate and recorded in the Deposit to Bank section.

PARTNER TILL AUDIT #1

Store Manager:
Date:
Partner Name:
Register ID
Over/Short \$:
Comments:

PARTNER TILL AUDIT #2

Store Manager:
Date:
Partner Name:
Register ID
Over/Short \$:
Comments:

PARTNER TILL AUDIT #3

Store Manager:
Date:
Partner Name:
Register ID
Over/Short \$:
Comments:

PARTNER TIP DROP LOG

PARTNER #	INITIALS	DROP BAG #	WITNESS (mandatory)	TIME

PARTNER TIP REMOVAL (weekly)

PARTNER #	INITIALS	TIME
CC WITNESS (mandatory)		

DROP BAG #S:

DM VERIFICATION

DM Signature:	Date Reviewed:
Comments:	

*Witness on tip drop removals must be the scheduled cash controller.

CASH MANAGEMENT TROUBLESHOOTING

ISSUE: Till is short opening fund when CC counts down drawer after final use.

Possible Causes:

- Drop box funds were not pulled.
- Drop box swept and till drop made without realization that till would not be used again that day.
- Paid Out brought drawer below opening funds.
- Register partner dropped funds in wrong drop box.

Solution:

1. Verify drop box funds were pulled (do not mix funds from other Register ID's).
2. Calculate funds needed to bring till to opening fund (whole \$ amount only) and remove that amount from change bank.
3. *Record removal of funds (\$ amount and Register ID #, Top/Bottom) on Comments section of Safe Count Log.*
4. The shortage in the change bank must be corrected when the deposit is prepared.

NEXT DAY:

1. Before beginning to prepare the deposit, to balance the change bank, review Comments section of the Safe Count Log from the previous day to determine which Register ID was associated with the change bank shortage.
2. Remove funds from the last logged till drop bag of that Register ID and place funds in the change bank to return it to the correct amount.
3. *Record removal of funds (\$ amount and Register ID #, Top/Bottom) on the Comments section of the Deposit Prep Log.*

ISSUE: Unassigned till is over opening funds.

Possible Causes:

- Drop box funds were not pulled the last time the till was closed.
- Till drop was made without realization that the till would not be used again that day.
- Funds were dropped from another till in this till's drop box.

Solution:

1. Using the cash scale in cash calculator mode return the till to opening fund.
2. Refer to the Till Drop Log to determine which partner was the last to use that Register ID.
3. Place extra funds in till drop bag and record Register ID (#, Top/Bottom), the final register partner's name, and "extra funds drop" on the till drop bag.
4. Record till drop bag in the correct Till Drop section per normal.

NEXT DAY:

1. When preparing the deposit combine the contents of the two drop bags before entering that partner's till funds at the MWS.

ISSUE: Forgot to pull drop box funds and sales media before next register partner begins ringing transactions.

Possible Cause: Drop box funds and sales media not pulled by CC before next register partner begins to ring transactions.

Solution:

1. As soon as possible, pull drop box funds and sales media and prepare a till drop per normal.
2. Make a note on the till drop bag that funds/sales media were pulled late.

ISSUE: There are no drop box funds/sales media to pull and drop after register partner closes till.

Possible Cause: Register partner rang very few transactions and received no 20's or sales media.

Solution:

1. Even though there are no funds or sales media to drop, prepare a till drop bag per normal, placing the Closing Register Receipt in the bag.
2. Record the till drop bag on the Till Drop Log under the appropriate Register ID (#, Top/Bottom) and secure the till drop bag in the safe.

ISSUE: "undocumented till drop bag" Till drop bag in safe; not logged on Till Drop Log; no till assignment listed on MWS.

Possible Causes:

- Till drop not recorded when a drawer overage was found and dropped.
- Change bank was over during safe count and overage was removed to balance safe.
- Funds were discovered FOH and were dropped without documentation.

Solution:

1. Look for any documentation on CML, on or inside bag (Register ID or Closing Register Receipt) to indicate source of funds.
2. If funds belong to an identified partner combine the contents of the two drop bags before entering that partner's till funds at the MWS.
 - If the partner had two till assignments, combine the contents of the two drop bags that are from the same Register ID before entering that partner's till funds at the MWS.

NOV 22 - 28

NOTE: If the Register ID is unknown, combine the contents of the undocumented till drop bag to one of the identified partner's till drop bags before entering that partner's till funds at the MWS. This will create an overage in one of the partner's Register ID Drawer O/S and a shortage in the partner's other Register ID Drawer O/S. These two Drawer O/S should balance each other out.

3. If funds belong to a Register ID but no partner is identified, combine the contents of the undocumented till drop bag with the contents of the till drop bag of the final partner assigned to that Register ID before entering that partner's till funds at the MWS.
4. If funds can not be matched to a partner or Register ID, the funds will be added to the deposit total after all other till drop bags have been processed and accepted.

5. *After adjusting the deposit total to include the undocumented till drop bag funds make a note in the Deposit Prep section Comments box. Notify Sales Audit (Explain Over/Short to Sales Audit).*

ISSUE: Consolidated till drop bag funds do not match MWS deposit total:

Possible Cause:

- A data entry error was made when entering funds at the MWS during the recount process.
- A till assignment was not Accepted (Y) on the MWS deposit screen.
- An error was made when counting funds.

Solution:

1. Recount consolidated deposit funds using the cash scale in cash calculator mode.
2. Verify that all till assignments have been Accepted (Y) on the MWS deposit screen.
3. Adjust deposit total to match actual funds on hand and accept deposit.
4. *Make a note in the Deposit Prep section Comments box of the deposit adjustment amount. Notify Sales Audit (Explain Over/Short to Sales Audit).*

Cash Management Log Policies, Standards & Procedures

The Cash Management Log must be completed each day. Print legibly and complete in pen.
Store operating funds and tip funds must be secured at all times.

Till Drop Procedure (Cash Controller):

1. Record register partner's name, Register ID (#, Top/Bottom), date and CC initials on till drop bag.
2. Place funds from drop box, sales media from POS drawer and Closing Register Receipt in till drop bag. Seal till drop bag.
3. Record register partner name, entire till drop bag #, CC initials and time on the matching Register ID section of the Till Drop Log.
4. Secure till drop bag in inner compartment of safe, behind door 2.

Final Use Till Count Procedure (Cash Controller):

1. Remove till, sales media from POS drawer, funds from drop box and Closing Register Receipt.
2. Count down combined funds from till and drop box using cash scale in cash calculator mode.
3. Remove funds in excess of opening fund amount, leaving opening fund amount in till.
4. Follow Till Drop Procedure to secure excess funds, sales media and closing register receipt.
5. Secure till with verified opening fund in POS drawer or safe.

Safe Count Procedure (Cash Controller):

The safe must not be left open and unattended.

The safe must not be opened or the time delay set during the first 30 minutes and the last 30 minutes of customer operations.

Only the Cash Controller may set and access the safe.

Complete and record an accurate physical "start" count when accepting the cash controller keys and an "end" count when passing the cash controller keys to the next cash controller or counting out at the end of day.

1. Record CC initials and start or end count time on the Safe Count Log.
2. Count and record change fund amount, opening till fund amounts, # of till drops, # of Customer Recovery certificates, PCard, and # of tip drops.

NOTE: Lock Out Period Safes: When completing a safe count during the Lockout Period (3pm-8am) record "N/A" or "Locked Out" in the number of till and tip drop section of the safe count. All safe counts occurring outside of the lockout period (8am-3pm) must include an actual physical count of all till and tip drop bags.

Deposit Log (Cash Controller):

NOTE: Procedures for preparing the deposit and transporting the deposit to the bank are located in the Store Operations manual section 4 Cash Control.

The deposit must be prepared and transported to the bank every day.

The deposit must be prepared after 8am and must be transported to the bank by 3pm.

The deposit must be taken inside the bank for processing if the bank is open. The weekend depository box must only be used if the bank is closed.

Deposit Prep Section Procedure:

1. Record the start time and CC initials in the Deposit Prep section on the date the deposit is processed.
2. Record deposit \$, deposit bag # and completion time.
3. **Deposit Witness** records their initials after confirming that the CC initials, completion time, deposit slip amount and sealed deposit bag # are accurately recorded in the Deposit Prep section.
4. Secure sealed deposit bag in inner compartment of safe, behind door 2, if not immediately transported to bank.

Deposit to Bank Section Procedure:

1. Record CC name taking deposit to bank, date to bank, time to bank and deposit bag # in the Deposit to Bank section on the date the deposit is processed.
2. **Banking Witness** records their initials after confirming that the CC initials, date and time of the CC departure to bank and sealed bag # are accurate and recorded in the Deposit to Bank section.
3. Record validated deposit amount and validated time on Deposit to Bank section and attach validated deposit slip after returning from the bank or when the deposit slip has been retrieved for deposits made through the weekend depository.

Till Audit Procedure (Store Manager):

A minimum of two random till audits must be performed each week.

1. Follow steps 1-4 of Final Use Till Count.
2. Record SM name, date, register partner's name and Register ID on Partner Till Audit Log. Over/short will be recorded when deposit is prepared.
3. Secure till with verified opening fund in POS drawer or safe.
4. Ensure over/short is recorded after deposit is prepared on following day.

Report Store Operating Funds Procedure (Store Manager):

The Store Operating Funds (change bank and till bank) must be physically verified and updated on the MWS each week.

1. From the MWS select "Manager Menu", "Daily Bookkeeping Menu", "Report Store Operating Funds"
2. F1 – to Count Change/Till Bank Funds. Enter the amount of money actually in the Change and Till Bank in the two fields "Total Change Bank" and "Total Assigned/Unassigned Tills". Record the total on the Cash Management Log under "Report Store Operating Funds" and sign off.
3. Upon completion of entering the funds amounts press "F1" to Save and then "F7" to Quit.

Tip Drop Procedure (all partners):

Tip funds must be secured at all times.

1. Remove tip funds from plexi, place funds in a tip drop bag and seal tip drop bag.
2. Record date on tip drop bag.
3. Record partner #, initials, and entire tip drop bag # on the Tip Drop Log.
4. Secure tip drop bag in inner compartment of safe, behind door 2.
5. Witness records their initials and time after verifying the tips have been secured in the safe.

Tip Drop Removal Procedure

1. Remove tip drop bags from inner compartment of safe (cash controller).
2. Record entire tip drop bag # for each tip drop bag on Partner Tip Removal Log.
3. Record CC initials as **Witness** and time.
4. Transfer tip drop bags to partner processing tips.
5. Partner receiving tip drop bags records partner # and initials after verifying tip drop bag #'s.

Accountability and Duty to Report

Failure to comply with cash management log policy endangers partner safety. Acts in violation or omissions of policy are grounds for disciplinary action up to and including termination. Uncorrected or continuing violations must be reported to management, your local Partner Resources generalist or the Standards of Business Conduct Helpline at 800/611-7792.

CHASE CHASE CHASE ASE

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My Transaction Summary

Transaction #62
Account Number Ending In: 0515
Checking Deposit \$312.72
Cash Amount \$312.72

Further review may result in delayed availability of this deposit

JPMorgan Chase Bank, N.A.
Hudson Street, Branch 000243
1-800-535-9935
Member FDIC, Equal Housing Lender
Please keep your receipt
11/23/2010 13:15

Business Date 11/23/2010
Session #25

Thank you - Lakeisha
Cashbox #02

TransSource®

11/22/10

DATE **DEPOSIT TICKET**

CURRENCY	DOLLARS	CENTS
COIN	72	
CHECKS	LEAVE EACH SEPARATELY	
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DEPOSIT PREPARED BY *SA*

DEPOSIT VERIFIED BY *PA*

PRINT NAME *Serenity Marshall*

DEPOSIT BAG # *MTA*

TOTAL **312 72**

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

TO ORDER
CALL 1-888-704-4445
AND REFERENCE
ORDER #ZBY1304

ITEMS **1**

DEPOSIT TICKET

312 72

TransSource®

11/22/10

DEPOSIT TICKET

CURRENCY	DOLLARS	CENTS
COIN	312	72
CHECKS	LET EACH SEPARATELY	
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DEPOSIT PREPARED
BY *SA*

DEPOSIT VERIFIED
BY *NAA*

PRINT NAME *Serenity Marshall*

DEPOSIT BAG # *NAA*

TOTAL	312	72
-------	-----	----

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

TO REORDER
CALL 1-888-750-5455
AND REFERENCE
ORDER #2YB1Y1304

ITEMS
TOTAL

DEPOSIT TICKET

31272

Special benefits for Chase checking customers! Take advantage of exclusive offers on many Chase products. To learn more visit chase.com/exclusives or talk to a banker today!

My Transaction Summary

Transaction #63
Account Number Ending In: 0515
Checking Deposit \$2,984.51
Cash Amount \$2,984.51

Further review may result in delayed availability of this deposit

JPMorgan Chase Bank, N.A.
Hudson Street, Branch 000243
1-800-935-9935
Member FDIC, Equal Housing Lender
Please keep your receipt
11/23/2010 13:15

Business Date 11/23/2010
Session #25

Thank you - Lakeisha
Cashbox #02

TALK TO A BANKER TODAY OR
VISIT CHASE.COM/EXCLUSIVES

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JPMorgan Chase Bank, N.A. Member FDIC.

INTRODUCING

CHASE EXCLUSIVESSM

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INTRODUCING

CHASE EXCLUSIVESSM

**BETTER
RATES**

**MORE
REWARDS**

TranSource®

11/23/10

DATE

DEPOSIT TICKET

	DOLLARS	CENTS
CURRENCY	29	84
COIN	1	51
CHECKS	LIST EACH SEPARATELY	
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DEPOSIT PREPARED BY *SA*

DEPOSIT VERIFIED BY *WVA*

PRINT NAME *Twenty*

DEPOSIT BAG # *127602646*

TOTAL	29	84
	51	

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

69

298451

DEPOSIT TICKET

TOTAL *1*

ITEMS

TO REORDER
CALL 1-888-750-4445
AND REFERENCE
ORDER #ZYBY1304

RECORDED PURCHASE
TO THE PROVIDER OF THE
ITEM PURCHASED
ANY APPLICABLE
REFUND INFORMATION
WITHDRAWAL FOR
ITEM PURCHASED

TransSource®

11/23/10

DEPOSIT TICKET

CURRENCY	29 84	DOLLARS	CENTS
COIN	51		
CHECKS	LIST EACH SEPARATELY		
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DEPOSIT PREPARED BY *SG*

DEPOSIT VERIFIED BY *TA*

PRINT NAME: *SGventy*

DEPOSIT BAG # *127602946*

TOTAL **29 84**

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED

TO REORDER
CALL 1-888-794-445
AND REFERENCE
ORDER #ZYBY11304

ITEMS 1

CHARGES AND OTHER ITEMS ARE
MADE TO THE ACCOUNT OF THE ACT-
ITEM COMPANY. EXCEPT AS PROVIDED
IN THE AGREEMENT, CHARGES OR
ARRANGEMENTS MADE FOR IMMEDIATE
WITHDRAWAL

DEPOSIT TICKET

\$ 29 84 51

11/16/99 1:56:02 10/22 2771705151

CHASE CHASE CHASE CHASE CHASE CHASE

Special benefits for Chase checking customers! Take advantage of exclusive offers on many Chase products. To learn more visit chase.com/exclusives or talk to a banker today!

My Transaction Summary

Transaction #64
Account Number Ending In: 0515
Checking Deposit \$2,852.39

Cash Amount \$2,852.39

Further review may result in delayed availability of this deposit

JPMorgan Chase Bank, N.A.
Hudson Street, Branch 000243
1-800-935-9335
Member FDIC, Equal Housing Lender
Please keep your receipt
11/23/2010 13:15

Business Date 11/23/2010
Session #25

Thank you - Lakeisha
Cashbox #02

**BIGGER
DISCOUNTS**

SPECIAL BENEFITS JUST FOR BEING A
CHASE CHECKING CUSTOMER

TALK TO A BANKER TODAY OR
VISIT CHASE.COM/EXCLUSIVES

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INTRODUCING

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**BETTER
RATES**

**MORE
REWARDS**

**BIGGER
DISCOUNTS**

SPECIAL BENEFITS JUST FOR BEING A
CHASE CHECKING CUSTOMER

TALK TO A BANKER TODAY OR
VISIT CHASE.COM/EXCLUSIVES

Restrictions and limitations apply
JPMorgan Chase Bank, N.A. Member FDIC.

INTRODUCING

CHASEEXCLUSIVESSM

BETTER

TranSource®

11/22/10

DATE 11/22/10

DEPOSIT TICKET

	DOLLARS	CENTS
CURRENCY	2852	39
COIN		39
CHECKS	LIST EACH SEPARATELY	
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

DEPOSIT PREPARED BY SA

DEPOSIT VERIFIED BY NIA

PRINT NAME Saventhy Marshall

DEPOSIT BAG # 127602945

TOTAL	2852	39
-------	------	----

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

TOTAL ITEMS	<u>1</u>
-------------	----------

TO REORDER
CALL 1-888-750-4345
AND REFERENCE
ORDER #2YBY1304

REMARKS: OTHER THAN ARE
REFLECTIONS OF THE BANK
TO THE FRACTIONS OF THE CENTS
AND THE COINS ARE
ACCEPTED IN THE NORMAL
REPORTS MAY NOT
WITHDRAWAL

DEPOSIT TICKET

11164910 5602010221 777105151111

2852.39

TranSource®

11/22/10

DATE

DEPOSIT TICKET

CURRENCY	DOLLARS	CENTS
CURRENCY	2852	39
COIN	39	
CHECKS	12	
CROSS EACH LINE SEPARATELY		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

DEPOSIT PREPARED
BY *SA*

DEPOSIT VERIFIED
BY *NIA*

PRINT NAME *Serinity Marshall*

DEPOSIT BAG # *127602946*

TOTAL	2852	39
-------	------	----

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED

TO REORDER
CALL 1-888-750-4545
AND REFERENCE
ORDER #27BY1304

ITEMS 1

DEPOSIT TICKET

111647105602010221: 77717051510

\$ 2852.39

CHASE CHASE CHASE CHASE

Special benefits for Chase checking customers! Take advantage of exclusive offers on many Chase products. To learn more visit chase.com/exclusives or talk to a banker today!

My Transaction Summary

Transaction #136
Account Number Ending In: 0515
Checking Deposit \$2,916.04

Cash Amount \$2,916.04

Further review may result in delayed availability of this deposit

JP Morgan Chase Bank, N.A.
Hudson Street, Branch 000243
1-800-935-9335
Member FDIC, Equal Housing Lender
Please keep your receipt
11/24/2010 13:33

Business Date 11/24/2010
Session #63

Thank you - Lakeisha
Cashbox #02

REWARDS
BIGGER
DISCOUNTS

SPECIAL BENEFITS JUST FOR BEING A
CHASE CHECKING CUSTOMER
TALK TO A BANKER TODAY OR
VISIT CHASE.COM/EXCLUSIVES

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INTRODUCING
CHASEEXCLUSIVESSM

BETTER
RATES

MORE
REWARDS

BIGGER
DISCOUNTS

SPECIAL BENEFITS JUST FOR BEING A
CHASE CHECKING CUSTOMER
TALK TO A BANKER TODAY OR
VISIT CHASE.COM/EXCLUSIVES

Restrictions and limitations apply
JPMorgan Chase Bank, N.A. Member FDIC.

INTRODUCING
CHASEEXCLUSIVESSM

TranSource®

TranSource

DATE 2/27/10

DEPOSIT TICKET

CURRENCY	DOLLARS	CENTS
COIN	4	
CHECKS LET EACH SEPARATELY		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

DEPOSIT PREPARED
BY

DEPOSITOR VERIFIED
BY

PRINT NAME: Seventy Marshall

DEPOSIT BAG # 127002947

TOTAL 2916.04

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED.

TO REORDER
CALL 1-888-STAR-145
AND REFER TO
ORDER #Z1451304

1

DEPOSIT TICKET

STAR MARSHALL 0001334



Cash Management Log

DAY- Monday DATE - 11/22/10

11

SAFE COUNT										
NAME	OPEN	TIME	MID 1:		MID 2:		MID 3:		CLOSE:	
SAFE COUNT	START	END	START	END	START	END	START	END	START	END
TIME	6:40am	10:30pm							1:30	1:30
\$0.01	15	21							21	21
\$0.05	9	14							11	12
\$0.10	10	85							85	165
\$0.25	180	310							310	300
\$1.00	157	228							228	233
\$2.00	0	6							0	0
\$5.00	945	1140							1140	015
\$10.00	30	0							0	20
\$20.00	960	0							0	450
OTHER \$'s	0	0							0	0
Total Change Fund	1801	1800							1800	1805
# Tills/Total \$	4/200	active							active	200
# Till Drops	0	0							0	0
Cust. Recov. Cert.	18	18							19	19
P-Card	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
# Tip Bags	0	0							0	0
Comments:										

Report Store Operating Funds

Signature:	/	\$ Amount Entered:
------------	---	--------------------

Attach validated deposit slip/courier slip and deposit bag receipt to this sheet

DEPOSIT INFORMATION

Deposit Prep	Deposit to Bank
Cash Controller:	Taken By Cash Controller:
Preparing Deposit:	Date to Bank:
Start Time:	Time to Bank:
Deposit Bag #:	Deposit Bag #:
Deposit Witness:	Banking Witness:
Deposit \$:	Bank Validated \$:
Completion Time:	Bank Validation Time:
Change Order \$:	Change \$ Received:
Comments:	Comments:

*Deposit Witness confirms that cc initials, completion time, deposit slip amount and sealed deposit bag # are accurately recorded in Deposit Prep section.

**Banking Witness confirms that the cc initials, date and time of cc departure to bank and sealed bag # are accurate and recorded in the Deposit to Bank section.

PARTNER TILL AUDIT #1	
Store Manager:	
Date:	
Partner Name:	
Register ID:	
Over/Short \$:	
Comments:	

PARTNER TILL AUDIT #2	
Store Manager:	
Date:	
Partner Name:	
Register ID:	
Over/Short \$:	
Comments:	

PARTNER TILL AUDIT #3	
Store Manager:	
Date:	
Partner Name:	
Register ID:	
Over/Short \$:	
Comments:	

PARTNER TIP DROP LOG			
PARTNER #	INITIALS	DROP BAG #	WITNESS (mandatory)
1609344	Bf	33580287	8:30
		33580298	

PARTNER TIP REMOVAL (weekly)			
PARTNER #	INITIALS	TIME	
1609344	Bf	12:00pm	
CC WITNESS (mandatory)			
DROP BAG #S:			
33580283 0292			
0282 0291			
0281 0286			
0284			
0285			

DM VERIFICATION	
DM Signature:	Date Reviewed:
Comments:	

*Witness on tip drop removals must be the scheduled cash controller.

Cash Management Log

STORE COMMUNICATIONS

DAY TuesdayDATE 11/24

Good Morning
 I left the money in the
 safe unbundled because
 they weren't counted right
 Please don't bundle them
 anymore thanks

Fiselle

REGISTER 1 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME
Yee	59441967	WB	1201pm

REGISTER 1 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME
ICLM	59441963	BD	620

REGISTER 2 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME
Nicole	59441965	WB	1203pm
Yaren	59441966	WB	1204pm
Jascha	59441977	BD	635pm

REGISTER 2 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME
Troy	59441983	BR	36pm
Beth	59441999	BD	720

REGISTER 3 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 3 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 4 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 4 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

Cash Management Log
 DAY- Monday DATE - 11/28/10

SAFE COUNT									
NAME	OPEN	MID 1:		MID 2:		MID 3:		CLOSE:	
SAFE COUNT	START	END	START	END	START	END	START	END	
TIME	6:14 AM	12:24 PM							
\$0.01	80	25							
\$0.05	12	50							
\$0.10	65	100							
\$0.25	103.00	380							
\$1.00	253	229							
\$2.00	0	0							
\$5.00	675	845							
\$10.00	00	00							
\$20.00	480	560							
OTHER \$'s	0	0							
Total Change Fund	1805	1805							
# Tills/Total \$	1	1805							
# Till Drops	10	30							
Cust. Recov. Cert.	18	18							
P-Card	(Y) N	(N) N	Y/N	Y/N	Y/N	Y/N	Y/N	(Y) N	(N) N
# Tip Bags	10	25						23	170
Comments:									

Report Store Operating Funds

Signature:	\$ Amount Entered:
------------	--------------------

Attach validated deposit slip/courier slip and deposit bag receipt to this sheet

DEPOSIT INFORMATION

Deposit Prop		Deposit to Bank	
Cash Controller Preparing Deposit:		Taken By Cash Controller:	
Start Time:		Date to Bank:	
Deposit Bag #:		Time to Bank:	
Deposit Witness:		Banking Witness:	
Deposit \$:		Bank Validated \$:	
Completion Time:		Bank Validation Time:	
Change Order \$:		Change \$ Received:	
Comments:		Comments:	

*Deposit Witness confirms that cc initials, completion time, deposit slip amount and sealed deposit bag # are accurately recorded in Deposit Prop section.

**Banking Witness confirms that the cc initials, date and time of cc departure to bank and sealed bag # are accurate and recorded in the Deposit to Bank section.

PARTNER TILL AUDIT #1

Store Manager:
Date:
Partner Name:
Register ID
Over/Short \$:
Comments:

PARTNER TILL AUDIT #2

Store Manager:
Date:
Partner Name:
Register ID
Over/Short \$:
Comments:

PARTNER TILL AUDIT #3

Store Manager:
Date:
Partner Name:
Register ID
Over/Short \$:
Comments:

PARTNER TIP DROP LOG

PARTNER #	INITIALS	DROP BAG #	WITNESS (mandatory)	TIME
1520413	CH	33580790		8:00
1520413	CH	33580899		8:00

PARTNER TIP REMOVAL (weekly)

PARTNER #	INITIALS	TIME
CC WITNESS (mandatory)		
DROP BAG #:		
		

DM VERIFICATION

DM Signature:	Date Reviewed:
Comments:	

*Witness on tip drop removals must be the scheduled cash controller.

STORE COMMUNICATIONS

DAY - 10

DATE - 21/24/10

REGISTER 1 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME
Mark	594493	NP	1139A
Troy	59441927	b	5PM

REGISTER 1 BOTTOM

TILL PERIODISC

REGISTER 2 TOP

TILL DROP LOG

REGISTER 2 BOTTOM

THE DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME
JCM	59441833	JPM	7PM

REGISTER 3 TOP

TILL DROP LOG

REGISTER 3 BOTTOM

TILL DROBLOG

REGISTER 4 TOP

TILL DROP LOG

REGISTER 4 BOTTOM

TILL DROP LOG

STARBUCKS COFFEE COMPANY DEPOSIT RECORD GRAND TOTAL: \$916.04
DO NOT DISCARD UPON RENEWAL
STAPLE TO CASH MANAGEMENT Log WITH VALIDATED RECEIPT.

127602947

Cash Management Log
DAY: WED DATE 17/12/10

SAFE COUNT											
NAME	OPEN	10/10/10	MID 1:		MID 2:		MID 3:		CLOSE: Giselle		
SAFE COUNT	START	END	START	END	START	END	START	END	START	END	
TIME	6:10 AM	12:30 PM							12:45 PM	7:30 PM	
\$0.01	24	19							19.50	20.50	
\$0.05	18	16							10	38	
\$0.10	6	60							60	145	
\$0.25	360	300							300	330	
\$1.00	203	95							95	282	
\$2.00	02	0							0	0	
\$5.00	650	250							250	363	
\$10.00	100	140							140	0	
\$20.00	360	920							920	120	
OTHER \$'s	62	2							7	0	
Total Change Fund	18	1800							1800.50	1800.50	
# Tills/Total \$	4	1800	Active						active	1800.50	
# Till Drops	15	25							75	0	
Cust. Recov. Cert.	19	19							79	19	
P-Card	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	
# Tip Bags	40	40							40	40	
Comments:											

Report Store Operating Funds

Signature:	\$ Amount Entered:
------------	--------------------

Attach validated deposit slip/courier slip and deposit bag receipt to this sheet

DEPOSIT INFORMATION

Deposit Prep Cash Controller: Preparing Deposit: Start Time: Deposit Bag #: Deposit Witness: Deposit \$: Completion Time: Change Order \$: Comments:	Deposit to Bank Taken By Cash Controller: Date to Bank: Time to Bank: Deposit Bag #: Banking Witness: Bank Validated \$: Bank Validation Time: Change \$ Received: Comments:
---	---

*Deposit Witness confirms that cc initials, completion time, deposit slip amount and sealed deposit bag # are accurately recorded in Deposit Prep section.

**Banking Witness confirms that the cc initials, date and time of cc departure to bank and sealed bag # are accurate and recorded in the Deposit to Bank section.

PARTNER TILL AUDIT #1

Store Manager:	
Date:	
Partner Name:	
Register ID:	
Over/Short \$:	
Comments:	

PARTNER TILL AUDIT #2

Store Manager:	
Date:	
Partner Name:	
Register ID:	
Over/Short \$:	
Comments:	

PARTNER TILL AUDIT #3

Store Manager:	
Date:	
Partner Name:	
Register ID:	
Over/Short \$:	
Comments:	

PARTNER TIP DROP LOG

PARTNER #	INITIALS	DROP/BAG #	WITNESS (mandatory)	TIME
15304173	h	34131844		8:00 AM
15304173	h	34131827		8:00 AM

PARTNER TIP REMOVAL (weekly)

PARTNER #	INITIALS	TIME	DROP BAG #S:
CC WITNESS (mandatory)			

DM VERIFICATION

DM Signature:	Date Reviewed:
Comments:	

*Witness on tip drop removals must be the scheduled cash controller.

Cash Management Log

STORE COMMUNICATIONS

DAY -

DATE -

REGISTER 1 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 1 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 2 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 2 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 3 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 3 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 4 TOP

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

REGISTER 4 BOTTOM

TILL DROP LOG

PARTNER NAME	DROP BAG #	CC INITIALS	TIME

Cash Management Log

DAY- _____ DATE - _____ / _____ / _____

SAFE COUNT										
NAME	OPEN:		MID 1:		MID 2:		MID 3:		CLOSE:	
SAFE COUNT	START	END	START	END	START	END	START	END	START	END
TIME										
\$0.01										
\$0.05										
\$0.10										
\$0.25										
\$1.00										
\$2.00										
\$5.00										
\$10.00										
\$20.00										
OTHER \$'s										
Total Change Fund										
# Tills/Total \$										
# Till Drops										
Cust. Recov. Cert.										
P-Card	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N
# Tip Bags										
Comments:										

Report Store Operating Funds

Signature:

\$ Amount Entered:

Attach validated deposit slip/courier slip and deposit bag receipt to this sheet

DEPOSIT INFORMATION

Deposit Prep		Deposit to Bank	
Cash Controller		Taken By Cash Controller:	
Preparing Deposit:		Date to Bank:	
Start Time:		Time to Bank:	
Deposit Bag #:		Deposit Bag #:	
Deposit Witness:		Banking Witness:	
Deposit \$:		Bank Validated \$:	
Completion Time:		Bank Validation Time:	
Change Order \$:		Change \$ Received:	
Comments:	Comments:		

*Deposit Witness confirms that cc initials, completion time, deposit slip amount and sealed deposit bag # are accurately recorded in Deposit Prep section.

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PARTNER TILL AUDIT #1

Store Manager:
Date:
Partner Name:
Register ID
Over/Short \$:
Comments:

PARTNER TILL AUDIT #2

Store Manager:
Date:
Partner Name:
Register ID
Over/Short \$:
Comments:

PARTNER TILL AUDIT #3

Store Manager:
Date:
Partner Name:
Register ID
Over/Short \$:
Comments:

PARTNER TIP DROP LOG

PARTNER #	INITIALS	DROP BAG #	WITNESS (mandatory)	TIME

PARTNER TIP REMOVAL (weekly)

PARTNER #	INITIALS	TIME
CC WITNESS (mandatory)		
DROP BAG #:		

DM VERIFICATION

DM Signature:	Date Reviewed:
Comments:	

*Witness on tip drop removals must be the scheduled cash controller.

Cash Management Log

STORE COMMUNICATIONS

DAY -

DATE -

REGISTER 1 TOP

REGISTER 2 TOP

REGISTER 3 TOP

REGISTER 4 TOP

REGISTER 1 BOTTOM

REGISTER 2 BOTTOM

REGISTER 3 BOTTOM

REGISTER 4 BOTTOM